

APPLICATION FOR TABLETOP EXHIBIT

RAFT® 16 – Recent Advances in Fermentation Technology

simbhq.org/raft

INSTRUCTIONS

By completing this application, you agree to the **terms and conditions**, including the cancellation policy and the hotel's insurance, damages and indemnification guidelines.

No refunds will be issued after September 29, 2025.

1. Complete the application in full, both sides.

2. Sign and return the application with payment to SIMB, 3929 Blenheim Boulevard, Suite 92A, Fairfax, VA 22030 or to Tina.Hockaday@simbhq.org. Payments must be made in US funds and include wire transfer fees, if applicable. **Space is not confirmed until payment is received.**
3. Include a 50-word company/booth description to Tina.Hockaday@simbhq.org for inclusion in the program guide. Write-ups must be received by **September 29, 2025** to be included in the printed program.

COMPANY INFORMATION

Company Name: _____

Company Contact: _____

Contact Title: _____

Address: _____

City/State/Zip: _____

Tel: _____

Fax: _____

Email: _____

Website: _____

Industry focus: _____

COMPANY DESCRIPTION

- ☐ I will email a 50-word company/exhibitor description.
- ☐ I will email a 50-word Exhibitor Showcase description.
- ☐ I am filling out the company/exhibitor and Exhibitor Showcase descriptions below.

PRINTED OR FAXED DESCRIPTIONS WILL NOT BE ACCEPTED

Company/Exhibitor Description:

50 WORD LIMIT

Exhibitor Showcase Description:

50 WORD LIMIT

TABLETOP SPACE

SIMB CORPORATE MEMBERS:

- ☐ \$1,800 - Standard
- ☐ \$2,050 - Prime
- ☐ \$3,600 - Double

NON-MEMBERS:

- ☐ \$2,175 - Standard
- ☐ \$2,415 - Prime
- ☐ \$4,325 - Double

LOCATION PREFERENCES

TABLE NUMBER CHOICE:

1st _____ 2nd _____ 3rd _____ 4th _____

COMPETITORS WE REQUEST NOT TO BE PLACED NEXT TO:

OPTIONAL FULL REGISTRATIONS

Includes meals, banquet, and admittance to sessions.

SIMB CORPORATE MEMBERS:

- ☐ \$1,185 each x _____

NON-MEMBERS:

- ☐ \$1,340 each x _____

OPTIONAL MEAL PLAN

Meals only, banquet included

- ☐ \$550 each x _____

EXHIBITOR SHOWCASE

Give a 10-minute presentation of new products, company profiles, and new technologies and service.

LIMIT 2 SHOWCASE SLOTS PER COMPANY

SIMB CORPORATE MEMBERS:

- ☐ \$500 each x _____

NON-MEMBERS:

- ☐ \$750 each x _____

DAY/TIME SLOTS AVAILABLE

Monday, 11/10 - 12:00pm, 12:10pm, 12:20pm, 12:30pm

Tuesday, 11/11 - 12:00pm, 12:10pm, 12:20pm, 12:30pm

PREFERRED DAY/TIME CHOICE:

1st _____ 2nd _____ 3rd _____ 4th _____

ADD-ONS

DRINK TICKET PACKAGES:

For use and distribution at receptions

- ☐ \$95 - 5 Tickets
- ☐ \$185 - 10 Tickets
- ☐ \$450 - 20 Tickets

PUBLICATIONS DISPLAY

Have a journal or publication you'd like to have promoted and laid out on a table?

Contact: Tina.Hockaday@simbhq.org

SIGNATURE REQUIRED TO HOLD EXHIBIT SPACE: _____

Printed Name: _____ Date: _____

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EXHIBIT REPRESENTATIVE - 1

Name: _____

Title: _____

Address: _____

City/State/Zip: _____

Tel: _____

Email: _____

Emergency Contact Name: _____

Emergency Tel: _____

☐ Exhibit Hall Only ☐ Full registration (see pricing on reverse)

PLEASE ADD TO MY REGISTRATION:

☐ Tuesday Evening Reception and Banquet @ \$130 each x _____

☐ Exhibitor Meal Plan (see pricing on reverse)

If paying for meals, will you attend the Tuesday Banquet? ☐ YES ☐ NO

EXHIBIT REPRESENTATIVE - 2

Name: _____

Title: _____

Address: _____

City/State/Zip: _____

Tel: _____

Email: _____

Emergency Contact Name: _____

Emergency Tel: _____

☐ Exhibit Hall Only ☐ Full registration (see pricing on reverse)

PLEASE ADD TO MY REGISTRATION:

☐ Tuesday Evening Reception and Banquet @ \$130 each x _____

☐ Exhibitor Meal Plan (see pricing on reverse)

If paying for meals, will you attend the Tuesday Banquet? ☐ YES ☐ NO

PAYMENT INFORMATION

SIMB Fed ID# 35-6026526

Please include full payment with application. **Tables will not be confirmed until payment is received.** See our cancellation policy on next page.

EXHIBIT COST SUBTOTALS

TABLE FEE: _____

EXHIBITOR SHOWCASE: _____

ADD-ONS: _____

ADDITIONAL FULL REGISTRATIONS: _____

MEAL PLANS: _____

ADDITIONAL BANQUET TICKETS: _____

TOTAL AMOUNT ENCLOSED: \$ _____

☐ Invoice my company - Net 30 Days

☐ Check enclosed payable to SIMB
Must be drawn from a US bank

☐ Credit Card: ☐ Visa ☐ MC ☐ AMEX

☐ Wire Transfer - Additional fees apply

☐ ACH Payment *Must be drawn from a US bank*

Card #: _____

CVV #: _____ Exp. Date: _____

Signature: _____

Name on Card: _____

☐ Any attending representative(s) from your organization have reviewed and agree with the **SIMB Code of Conduct**
FORM WILL NOT BE PROCESSED IF BOX IS NOT CHECKED

NON-STANDARD FEES

- **\$100 Staffing Absence.** This fee will be assessed only to those who do not have representatives at their assigned table during required hours for an extended period of time. Fee will be assessed per required timeslot impacted.
- **\$200 Cancellation Fee.** Requests for cancellations must be submitted in writing to the SIMB office. Refunds are available until September 29, 2025, less a \$200 administrative fee.
- **\$250/day Dismantling Early Fee.** This fee will be assessed only to those who dismantle their exhibit booth or space before stated date and time above.

TERMS AND CONDITIONS

Use of Space. Products and services to be exhibited must be in keeping with the interests of the Society for Industrial Microbiology and Biotechnology (SIMB). No subleasing of space is permitted. No side rails or counters may exceed 4 feet in height; background must not exceed 8 feet in height, including signs. Exhibits should be no higher than 48 inches above the table or wider than 6 feet. If you have a tabletop exhibit exceeding these limits, please contact tina.hockaday@simbhq.org and note this will be subject to the Excessive Table Setup fee of \$1000. Demonstrations or displays away from the exhibit hall during exhibit hours, except with permission of SIMB, are prohibited. No table may block the view of surrounding tables and must have adequate see-through area. Exhibitors may not place anything in the aisles during exhibit hours. SIMB reserves the right to limit or restrict operations, which for any reason might be considered objectionable, without any liability for refund or damage.

SIMB Cancellation Policy. It is mutually agreed that in the event of cancellation of the RAFT® 16 (the "Meeting") or exhibition due to circumstances outside SIMB's reasonable control, including but not limited to fire, strikes or other labor disputes, picketing, embargo, injunction, acts of wars, acts of God, civil unrest, disease, governmental regulations, emergencies, curtailment of transportation facilities, weather, change in economic conditions, or any other causes which would make the Meeting impossible, illegal, or impractical to operate as planned, upon notice by SIMB this agreement will be terminated and SIMB shall determine (in its reasonable discretion) an equitable basis for the refund of a portion of the exhibit fee, after due consideration of its expenditures and commitments already made.

The cancellation provisions in this section are expressly agreed by exhibitor and SIMB to act as a waiver of the provisions of any state or local law, statute or regulation, to the extent that such provisions are contrary to the purpose or intent of this section.

Exhibitor Cancellation. Requests for cancellations must be submitted in writing to the SIMB office via email or facsimile 30 days prior to the show, or no later than 5:00 pm, September 29, 2025. Upon cancellation, SIMB shall use reasonable efforts in the ordinary course of business to resell the cancelled space. No refunds will be issued by SIMB after space assignments have been made unless the space is resold. If resold, SIMB will retain an administrative fee equal to 20% of the cost of the total table space. However, no refunds will be issued after September 29, 2025.

Prohibited Conduct. The following practices are prohibited: 1) Soliciting or distributing promotional material, samples, catalogs, pamphlets, or publicity, except in the exhibitor's space; 2) Use of disruptive audio equipment; 3) Use of noisy electrical or mechanical equipment; 4) Entry into another exhibitor's table without permission; 5) Photographing or examining another exhibitor's table without permission; 6) Affixing anything to columns, walls, floors, or other parts of the hotel's building or furniture by any means; 7) Conducting sales in the exhibit areas or in meeting rooms.

All determinations of prohibited conduct shall be made by SIMB in its discretion and shall be without prior warning or right to appeal.

Except as expressly provided herein or authorized by SIMB in writing, exhibitor shall not during the term hereof or at any time hereafter, represent itself as having any relationship with SIMB or the Meeting, or use SIMB or the Meeting's name or logo in any manner for exhibitor's publicity or any other purposes.

Insurance. The exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's displays, equipment and other property brought upon the premises of the hotel and shall indemnify and hold harmless the Society for Industrial Microbiology and Biotechnology (SIMB) and the Marriott Myrtle Beach Resort and Spa at Grande Dunes, and any authorized representative, agent or employee of the foregoing of any and all losses, damages and claims.

Security. General 24-hour security for the exhibit area will be provided, but SIMB and the Marriott Myrtle Beach Resort and Spa at Grande Dunes do not guarantee, nor protect exhibitors against loss of any kind, including damage or loss of merchandise or articles left in the hotel prior to, during, or following the Meeting. Exhibitors are advised to carry their own insurance. Each exhibitor must be responsible for its own property through insurance or self-insurance and shall indemnify, defend, and hold harmless SIMB and the Marriott Myrtle Beach Resort and Spa at Grande Dunes against any and all claims, losses, injuries, or damages (including reasonable attorney's fees) arising out of their participation as an exhibitor at the Meeting.

Safety, Fire, and Health. No open flame is permitted. No painting, mixing of chemicals, pyrotechnics, or explosive materials are allowed in the exhibit hall at any time. Exhibitors are responsible for disposing of all reagents or chemicals used in their exhibit and any cost associated with it. SIMB and the Marriott Myrtle Beach Resort and Spa at Grande Dunes will not be responsible for disposing of any materials.

No food may be served or sampled without SIMB's prior approval. Exhibitor must also secure all health licenses and comply with all laws and regulations governing food service. Proof of compliance therewith shall be provided to SIMB upon request.

Trademarks/Copyrights. SIMB shall not be liable for and expressly refuses any liability for infringement or alleged infringements of the trademarks, copyrights, or other intellectual property of any third party arising out of the actions of any exhibitor. Exhibitors shall indemnify, defend, and hold harmless SIMB from any claims or damages (including reasonable attorney's fees) arising from alleged or proven intellectual property violations.

Amendments. SIMB reserves the right to interpret, amend, and enforce these terms and conditions in its sole discretion. Written notice of any amendments shall be given to each exhibitor. Each exhibitor and its employees, agents and contractors agree to abide by all terms and conditions set forth herein or by any subsequent amendments and interpretations.

Enforcement. Any exhibitor not abiding by the terms and conditions set forth herein may forfeit the right to participate in future exhibitions, may be asked to leave the event without a refund, and may be subject to additional penalties. All determinations by SIMB shall be made in its sole discretion and shall be final.

Exhibitors may only staff their table(s) with their employees, agents, or contractors. No other persons may be brought into the Meeting without paying the applicable meeting attendance fee and meeting qualification criteria for attendance.