

# ***SIMB News* Instructions to Authors**

The text should be prepared using Microsoft Word, with a minimum of 11 pt font and double-spacing throughout all text, tables, references and figure captions. All tables and figures captions should be separated from the text at the end of the manuscript. All figures must be sent as separate files, as instructed below. Provide a separate title page with the authors' names. Include a sentence or two of relevant biographical information and research interests (and email address) for each author in an "About the author" section (located after the "References"). Detailed contact information (address and telephone/fax numbers) should be provided for the corresponding author.



## **Style**

Consult the CBE Style Manual (6th ed.) and issues of *SIMB News* for style and format.

## **Symbols, acronyms and measurement**

Define all symbols and spell out all acronyms the first time they are used. All weights and measures must be in the metric system (SI units). Abbreviations may be used for units of weight or measurement that describe data without definition.

## **Figures and photos**

Acceptable formats: EPS, TIFF, JPG, and PDF are the acceptable file formats for figures and photos. Original native documents may be requested if any issues with the figure quality arise.

## **File submission**

All figures must be submitted as separate files electronically. Figures embedded in Word files will not be accepted.

## **Figure resolution**

All figures and photos should be high quality. Raster line art and grayscale or color work should be a minimum of 300 ppi (pixels per inch) resolution at the desired print dimensions. Enlarging the dimensions of an image will also reduce its resolution inversely. For example, if the dimensions are increased by 25% then the resolution will be reduced by 25%.

Lower quality images may be sent for initial submission to meet file size restrictions, however the higher quality files will be requested before any approved article will be sent for production. All articles will be placed on hold until the higher quality images are received.

## References

Typically no more than 50 references should be cited in feature articles and no more than 10 in PPR columns and biographies. In the text, citations must take the form: (Authors' last name, date). Multiple citations should be listed in alphabetical order: (Authors' last name, date; Authors' last name, date). Use the first author's name and "et al." for all in-text citation of works with more than two authors or editors; list every author or editor in the "References cited" list. All works cited in text must be listed alphabetically in references cited; works not cited must not be listed.

References for journals listed at the end of the article should be in alphabetical order and cited in this order: first author's surname and initials, other authors' names (surname and initials), year of publication, full title of article, abbreviated name of the journal (the *PubMed/NCBI Journal* search function can be used to determine abbreviations; <http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?CMD=search&DB=journals>), volume number, and first and last relevant page numbers. For books, provide in this order: first author's surname and initials, other authors' names (surname then initials), year of publication, title of the article, title of the book preceded by "In:", editor's surname and initials, other authors' names (surname then initials), first and last page numbers, and publisher's name and location.

Example citations are:

Baltz, R.H. 2001. Molecular genetic and combinatorial biology approaches to produce novel antibiotics. In: Antibiotic resistance and development, Hughes, D. and Anderson, D., eds., pp 233-257 (Amsterdam; Harwood Academic Publishers).

Brikun, I.A., Reeves, A.R., Cernota, W.H., Luu, M.B., and Weber, J.M. 2004. The erythromycin biosynthetic gene cluster of *Aeromicrobium erythreum*. *J Indust Microbiol Biotechnol* 31:335-344

"In press" articles may be included in the Reference list but a preprint may be requested for review. Citations of unpublished data or personal communications should appear only in the text parenthetically. Refer to recent issues of *SIMB News* for additional formatting styles.

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